Background Check Information

Along with meeting health requirements, all students in the School of Nursing are required to have a clean background check and drug and alcohol checks. It is a privilege for Boise State University to work with many community health care facilities in the Treasure Valley area which provide clinical experiences for students.

The College of Health Science requires both a background check and a drug and alcohol test on all students enrolled in courses involving the direct delivery of patient care services, as both are required by agencies where students participate in clinical experiences. All students in the College of Health Sciences enrolled in courses that involve the direct delivery of patient care services are covered under this policy. Students are expected to pass drug and alcohol checks and to maintain a clean background (with no record of conviction of any of the crimes identified in Section 2 below) as they progress through programs and courses that include the direct delivery of patient care services.

Students are responsible for requesting and paying for the background check and for the drug and alcohol test, and for directly handling any disputed results with CertifiedBackground.com, which is the company who will perform the background check. Background checks and/or drug and alcohol checks performed for previous employment or licensing cannot be used per contractual agreements with our local health care agencies.

To request a background and drug/alcohol check:
1. Log onto: [http://www.certifiedbackground.com](http://www.certifiedbackground.com)
2. Click on “Students”. Enter **oi70-21** (if over 21) OR **oi70** (if under 21) for the Package Code.
3. Complete all required information and enter a credit card number for payment.

**NOTE:** Background checks and drug and alcohol checks may take up to four (4) weeks to complete so students should begin the process immediately. All background checks must be requested, processed and reviewed by July 15, 2015. Students failing to obtain a clean background check and a drug and alcohol check by July 15, 2015 will be dismissed from the Program.

Results of the background check and the drug and alcohol test are generally available to the student and to the School of Nursing at Boise State University within two to three weeks. All background check results are kept at the School in a separate locked file and are treated as confidential.

**Procedure:**
1. The background check and drug and alcohol test will be obtained and processed through CertifiedBackground.com and will include the following:
   a. Social security number and identity verification
   b. Criminal search (7 years) - national and county
   c. Violent Sexual Offender and Predator Registry Search
   d. Office of Inspector General (OIG) List of Excluded Individuals/Entities
   e. General Services Administration (GSA) List of Parties Excluded from Federal Programs
   f. US Treasury, Office of Foreign Assets Control (OFAC), List of Specially Designated Nationals (SDN)
   g. Substance Abuse and Mental Health Services Administration (SAMHSA) guidelines

2. Derogatory information of the following nature gathered as the result of a background investigation is the basis to dismiss the candidate from the Program, as clinical placement will not be possible. Pending charges or withheld judgments for the following crimes will be considered crimes and will result in dismissal from the Program. **Note:** Dismissals are not considered a conviction, but may be considered in the assessment of patterns of behavior.
Timeframe is for the last 7 years unless otherwise noted:

a. Any charge related to illegal drugs such as (but not limited to) possession of drugs or paraphernalia, or trafficking.
b. First or second degree arson.
c. Kidnapping.
d. Mayhem, as defined by Section 18-5001, Idaho Code.
e. Poisoning.
f. Forgery or fraudulent use of a financial transaction card.
g. Forgery and counterfeiting.
h. Insurance fraud.
i. Pattern of behavior deemed to be unprofessional, or that is felt to put patients, faculty and/or students at risk.
j. Assault or Battery.
k. Offenses involving substantial misrepresentation of any material fact to the public or an employer including embezzlement, bribery, fraud, racketeering or allowing an establishment to be used for illegal purposes.
l. Felony convictions.
m. Withheld judgments for felonies.
n. Other plea agreements to felony convictions.
o. Driving under the influence (DUI) within the last 3 years or more than one DUI in the past 5 years.
p. Misdemeanor theft committed during the last 5 years or grand theft.
q. Abuse, exploitation or neglect of a vulnerable adult (disabled or elderly) committed at any time.
r. Sexual assault, rape, indecent exposure, lewd and lascivious behavior, or any crime involving non-consensual sexual conduct committed at any time.
s. Child abuse, sexual exploitation of children, child abduction, child neglect, contributing to the delinquency or neglect of a child, enticing a child for immoral purposes, exposing a minor to pornography or other harmful materials, incest, or any other crime involving children as victims or participants committed at any time.
t. Homicide committed at any time.

3. Students will be admitted to the Program conditionally, pending the submission of a clean background check. Students will request and pay for the standard College of Health Sciences background check through Certified Background.com. Results of the background check are released to the School Chair or designee of the admitting Program and to the student. If a background check has convictions on the list above, or which demonstrates a pattern of behavior deemed to be unprofessional, or that is felt to put patients, faculty and/or students at risk, the student will be notified in writing that their admission to the Program has been withdrawn.

4. Students will be required to maintain a clear criminal record during their time in the Program. Note: Students will also be required to submit additional requests for a background check and a drug and alcohol check each semester while in the Nursing Program.

5. Further information can be found at: http://hs.boisestate.edu/nursing/programs/background-checks.

6. If a student has any background incident(s) that may have a negative impact when it comes time to acquire an Idaho RN license, he/she is encouraged to contact the Idaho State Board of Nursing with any questions.